

## **Companies House Executive Board – summary minutes – 22 October 2009**

### **Data Accuracy**

The Board discussed the analysis of the accuracy of the information held on the register and concluded that, while there was not a significant problem, further intelligence needed to be gathered.

### **Information Asset Management – Update**

The Board discussed the requirements needed to be addressed to meet the required compliance levels for a Security Policy Framework and an Information Assurance Maturity Model.

### **Companies Act Programme Programme - Update**

The Board received the latest update following the implementation of the Companies Act 2006 on 1 October. Overall, the implementation had gone well; some customer and technical problems had been identified which were being addressed.

### **e100 Programme – Update**

The Board was informed that good progress was being made in respect of the Enhanced Electronic Capacity Project (EECP). It was noted that a full end to end plan was being scoped in order to define the end position of the programme.

### **Agency Business Board (ABB) Update and Monthly Scorecard for August**

The Board was provided with the monthly update from ABB.

### **Financial Performance**

The monthly Financial Reporting Pack for August was circulated to members for information.

### **Review of Executive Board Critical Risks**

The Board members reviewed the current risk register and agreed the amendments to some of the risk profiles presented.

### **Business Continuity Management (BCM) – Update**

A status report of the work undertaken to date was provided to the Board. It was agreed that a progress report would be submitted to the Board's October meeting each year.

**Secretariat**

**October 2009**